



SCOTTISH STROKE NURSES FORUM

The Annual General Meeting (AGM) of Scottish Stroke Nurses Forum (SSNF) will be held on 29th September 2016 at 12.50pm during the conference at the Dewar's Centre, Perth.

Enclosed is the following information for the AGM:

- draft agenda
- previous minutes
- Chairperson's report
- members standing for nomination

Please note at the AGM we will be holding elections for the SSNF committee. Only current SSNF members are eligible to vote.

The SSNF aims to an 'inclusive' forum and we are actively seeking to involve members in the work of the forum; particularly those working in clinical areas. **We currently have two vacancies (Tayside/General) on our committee if you are interested in getting involved please complete and return the slip below.**

Please complete the slip below with: agenda point(s) and/or one nomination. You are able to:

- self nominate for the committee
- nominate a current committee member
- nominate a current SSNF member with the individual's consent

Any resulting office bearer vacancies will be appointed at the first committee meeting following the AGM.

The slip must be returned no later than **26 September 2016 by email or post.** For any further information, please contact myself on 07725 611748 or email campbell.chalmers@rnib.org.uk

Kind regards
Campbell Chalmers
Chair of SSNF

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To: Campbell Chalmers, Chair of SSNF, 12-14 Hillside Crescent, Edinburgh EH7 5EA

Annual General Meeting on 29th September 2016

Agenda point(s):

I would like to nominate:

Signed:

Date:



Scottish Stroke Nurses Forum Annual General Meeting

29th September 2016

Agenda

1. Present
2. Apologies
3. Minutes of Previous Annual General Meeting
4. Matters Arising
5. Chairperson's Report
6. Treasurer's Report
7. Election of Committee Members
8. Any Other Competent Business
9. Vote of Thanks/Close of Annual General Meeting



Scottish Stroke Nurses Forum Annual General Meeting (AGM)

Thursday 24th September 2015
Dewar's Centre, Perth

Minutes

1. Present

Campbell Chalmers (*SSNF Chair*)
Linda Campbell (*SSNF Vice Chair*)
Di Rennie (*Treasurer*)
Eileen Cowey (*Secretary*)
Committee and general members (not noted)

2. Apologies

None received

3. Minutes of previous AGM - 25th September 2014

Minutes of the previous AGM were proposed by Hazel Fraser and seconded by Hazel Hamilton as an accurate record and approved.

4. Matters Arising

None

5. Chairperson's Report

The Chair's report was delivered by Campbell Chalmers who welcomed a recent increase in membership to around 500 members. Linda Campbell noted that members can use their conference attendance towards revalidation.

6. Treasurer's Report

In keeping with the biennial auditing policy, accounts were last audited August 2014. Balance was £5,973.52 on 21st July 2015 with no outstanding invoices. The committee has agreed to fund £3000 for SSNF website development, Maggie Lawrence to attend one UKSF steering meeting in London and Anne Rowat to attend UKSF conference to present results of the Research Priorities work (pending abstract decision).

7. Election of Committee Members

Campbell Chalmers thanked Jane Davidson for her contribution as she stood down. The following new committee members were proposed:

Diane Vass (Grampian) - proposed by Campbell Chalmers
Peter Kerr (Glasgow South) - proposed by Eileen Cowey
Katherine McCormick (General seat) - proposed by Hazel Fraser
Debbie Heaney (General seat) - proposed by Trish Elder-Gracie
The new members were duly elected.

8. Any Other Competent Business None declared.

9. Vote of thanks The Chair thanked all for their attendance and the meeting.



SCOTTISH STROKE NURSES FORUM (SSNF) 29th September 2016

CHAIR'S REPORT

The Scottish Stroke Nurses Forum has had an active and productive year focusing on our strategic aims detailed in the 'Strategy for Stroke Nursing in Scotland 2011-2016'. We have an active Committee comprising of 26 elected members representing all aspects of stroke nursing who support the work of the forum.

Under each strategic aim I have detailed our achievements in the past year:

1. Promote awareness of the SSNF and its activities; and increase membership.

Achievements:

- I am pleased to announce the SSNF now has over 550 members. This has been an increase of over 50 new members joining over the past year.
- Launch of our new look website www.ssnf.scot/
- Regular email communications have been sent to SSNF members.
- Production of two SSNF newsletters and an annual conference.
- Promotion of our social media pages with now 156 'likes' on Facebook and 434 'followers' on Twitter.
- SSNF Committee has maintained a 'Who We Are' to promote awareness.

2. Be the voice for stroke nurses/stroke nursing in local and national forums.

Achievements:

- The SSNF is working with the National Stroke Nursing Forum to explore and develop nurse workforce planning recommendations in all home countries.
- Representation on a wide range of national and local forums and associated groups including: National Advisory Committee for Stroke, Cross Party Group at the Scottish Parliament, Stroke Improvement Programme, Chest Heart & Stroke Scotland, The Stroke Association, National Stroke Nursing Forum, Scottish Stroke AHP Forum, Scottish Non-Malignant Palliative Care Group and Stroke Managed Clinical Networks (MCNs).

3. Improve the quality of nursing care and support the implementation of evidence based practice.

Achievements:

- Involvement in the development of Selfhelp4Stroke: a web based resource on self management after stroke.

4. Have a key role in the development of stroke educational resources for nurses and in raising awareness of these resources.

Achievements:

- The 2015 conference focused on the 'The Stroke Game' and included an interactive session where delegates experienced playing the game.



- The SSNF secured an educational grant from the Association of British Pharmaceutical Industries to enable a free game to be given to every stroke service and nursing university in Scotland.
- Supported the national roll-out of STAT (Stroke and TIA Assessment Training) across Scotland.
- An active member of the UK Stroke Forum.

5. *Contribute to stroke nursing research to develop the evidence base; and promote awareness and implementation of research findings.*

Achievements:

- Investigated and produced the top stroke research questions relating to life after stroke following securing a minor research award from Chest Heart & Stroke Scotland. The outcome was the identification of specific research questions that are important to stroke nursing, which can be used to develop nurse-led stroke research. An article has been written for the Journal of Advanced Nursing, a promotional postcard developed and a presentation at the RCN International Research Conference in Edinburgh on 4th April 2016.

The SSNF aims to an 'inclusive' forum and we are actively seeking to involve members in the work of the forum; particularly those working in clinical areas. **We currently have two vacancies (Tayside/General) on our committee if you are interested in getting involved please contact me.**

I would like to thank the SSNF committee and members very much for their hard work throughout the year in accomplishing the achievements listed above. I would also like to thank Chest Heart & Stroke Scotland, Boehringer Ingelheim and the Scottish Stroke Research Network for their continued support of the SSNF.

Campbell Chalmers
Chair of the Scottish Stroke Nurses Forum
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Email: campbell.chalmers@rnib.org.uk



SCOTTISH STROKE NURSES FORUM

Elections for the SSNF Committee

Committee Members holding office up for nomination for a 3 year term

Name	Current Position	Area	Willing to stand for nomination
Hazel Hamilton	Committee Member	Argyll & Bute	Yes
Trish Elder-Gracie	Committee Member	Lothian	Yes
Jo Booth	Committee Member	General	Yes
Lisa Kidd	Committee Member	General	Yes
Katrina McCormick	Casual Member	General	Yes
Di Rennie	Committee Member	General	Yes
Anne Rowat	Committee Member	General	Yes
VACANT	Committee Member	Tayside	n/a
VACANT	Committee Member	General	n/a