

1: Membership and Role of Scottish Stroke Nurses Forum

Start Date	Goal Statement	Actions	Resources	Lead	Completion Date	RAG Status
	a. To aim to increase overall membership of all nursing staff across Scotland	<ol style="list-style-type: none"> 1. Each committee member will be expected to recruit new staff to the SSNF annually 2. Each committee member will share email communications, newsletters and updates with nursing staff in their local area 3. Each member of the committee will provide their local trainer with fliers to be added to local training packs 4. Each committee member will continue to promote and use the SSNF Facebook and Twitter pages to pass on regular updates 5. Each member involved with student nurse training will promote the SSNF and encourage membership 6. Each committee member will be expected to update and check their local membership and to keep the Membership Secretary informed 7. The role of Committee Members will be revisited and updated before the end of 2020 	<ul style="list-style-type: none"> • Computer access • Time • Access to staff • Access to membership forms 	LC/SH	Ongoing	

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	<p>b. To aim to increase the numbers of non-registered nurses on the forum and committee</p>	<ol style="list-style-type: none"> 1. Develop a campaign that specifically targets health care assistants and nursing auxiliaries working within Stroke Units and in the Community 2. Aim to have a minimum of 2 committee members on the SSNF Committee to represent non-registered nurses 3. Discussion with line managers to free time for these individuals to attend key meetings 4. The role of non-registered nurses on the Committee will require to be added to the constitution if members are successfully recruited 	<ul style="list-style-type: none"> • Computer access • Time • Access to staff • Access to membership forms 	<p>All</p>		
	<p>c. To aim to support continued professional development for all nursing staff</p>	<ol style="list-style-type: none"> 1. To continue to organise and support an annual SSNF conference in September each year 2. To continue to support the UK Stroke Forum Conference 3. To promote the SSNF membership as evidence of ongoing learning and development for NMC registration 4. To work with the Scottish Stroke Government Leads to promote new innovations, stroke standards, the Scottish Stroke 	<ul style="list-style-type: none"> • Computer access • Time • Access to video conferencing etc • Funding 	<p>Education Group/ conference group</p>		

2: Stroke Nursing Practice

Start Date	Goal Statement	Actions	Resources	Lead	Completion Date	RAG Status
	a. To support the role of nurses involved in the care of patients with Transient Ischaemic Attack (TIA) including secondary prevention	<ol style="list-style-type: none"> 1. To promote the use of the STARs modules for all members 2. To promote the attendance of STAT (Stroke and TIA Assessment Training) or equivalent by SSNF members 3. To help support Health Boards to adapt STAT or equivalent to meet with local policy and pathways 4. For SSNF to support train the trainers day for STAT or similar courses with other organisations and the National Improvement Team 5. To provide links to key documents on secondary prevention and management of stroke on the SSNF website 	<ul style="list-style-type: none"> • Time (to attend and complete necessary training) • Access to technology computer • Access to local STAT course 	Education Team		
	b. To support and	<ol style="list-style-type: none"> 1. To promote the use of the 	<ul style="list-style-type: none"> • Time 	Research		

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	<p>develop the role of SSNF members involved in dealing with emotional problems following stroke</p>	<p>Advancing Module on Resuming ADLs for all members</p> <ol style="list-style-type: none"> 2. To disseminate research to SSNF members 3. For the SSNF to support the research through access to our membership, dissemination of research requests / surveys 4. To develop further education and support mechanisms for all nursing staff 	<ul style="list-style-type: none"> • Access to researcher • Access to funding • Access to technology • Access to members opinions 	<p>Group</p>		
	<p>c. To achieve consistent and effective use of Intermittent Pneumatic Compression in the prevention of Venous Thrombotic Embolism post stroke</p>	<ol style="list-style-type: none"> 1. To support the implementation of IPC protocols 2. To promote good practice, such as the use of IPC stickers, posters and patient information as developed in Lothian across all Health Boards. 3. To promote the use of IPC guidelines for nurses as part of the IPC awareness and the Scottish Stroke Care Standards 4. To work with Medtronic 	<ul style="list-style-type: none"> • Time for training, updates, feedback on SSCA data • Availability of leg wraps and pumps • Access to templates for labels, posters, etc • Funding for posters, labels etc 	<p>TEG</p>		

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		and for SSNF members to support them to deliver local training				
*****	d. To support stroke nurses to engage and learn about long term support, self management and carers support	<ol style="list-style-type: none"> 1. To put support a day on Long Term Management of Stroke 2. To promote and publicise the Conference to all staff across Scotland 3. To provide links on the website to key information and links 	<ul style="list-style-type: none"> • Available venue • Funding to meet costs • Time • Available promotion materials for all committee members 			

4. Stroke Nursing Education

Start Date	Goal Statement	Actions	Resources	Lead	Completion Date	RAG Status
	a. To support SSNF members to have protected time for continuing professional development	<ol style="list-style-type: none"> 1. To research the minimum recommended protected learning time to meet stroke education standards, mandatory training and revalidation* 2. To produce 	<ul style="list-style-type: none"> • Computer access • Time • Access to staff • Access to senior stroke 	Education Group		

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		<p>recommendations for minimum training time required to meet the stroke education standards</p> <p>3. To present and discuss these recommendations with key stroke bodies such as the National Advisory Committee</p>	<p>bodies</p>			
	<p>b. To develop and promote an educational resource as part of the SSNF webpage</p>	<p>1. To produce a questionnaire and research session (as part of conference) to ascertain what members would like to see included in resources</p> <p>2. To ensure that links to the Stroke Education Work-plan and Standards are available on our website with completed examples</p> <p>3. To provide links to other Stroke Forums and their education materials</p>	<ul style="list-style-type: none"> • Time • Skilled questionnaire developer • Computer access 	<p>Education and Communication Groups</p>		
	<p>c. To promote newly developed STARs for new modules and to continue to be involved in the update of existing modules</p>	<p>1. To nominate a SSNF member to participate in the development of the 2017 Advancing Competency on Management of Spasticity</p>	<ul style="list-style-type: none"> • Time (freeing time for members involved and time to complete 	<p>Education and Conference Group</p>		

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	www.stroketraining.org	<ol style="list-style-type: none"> 2. To launch and promote the use of the Spasticity at the 2017 SSNF Conference 3. To circulate information on the Spasticity Competency to all members who do not attend the conference 4. To work in partnership with CHSS the University of Edinburgh et al to nominate SSNF members to work on updates of existing modules 5. To continue to be involved in further developments of the STARs training over the next 5 years. 	<p>task)</p> <ul style="list-style-type: none"> • Access to computer • Timely information for 2017 Conference • Volunteer from SSNF membership to be involved 			
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5. Stroke Nursing Research

Start Date	Goal Statement	Actions	Resources	Lead	Completion Date	RAG Status
	<ol style="list-style-type: none"> a. To promote and encourage nurses to participate /lead research activity using the Top Ten Nursing Research priorities 	<ol style="list-style-type: none"> 1. To support further access to research of the top 10 nursing research priorities through the SSNF membership 2. To participate in the development of research proposals who are using the Top 	<p>Research funding</p> <p>Time to put proposals together / to participate in studies</p>	<p>Ann Rowatt and Research Group</p>		

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		<p>ten nursing research priorities</p> <p>3. To commission a research project using some / one of the Top ten nursing research priorities by the SSNF Committee</p>				
	<p>b. To support nurses and others with research projects, questionnaires etc relating to the care of those with stroke illness, their carers and families</p>	<p>1. To continue to permit access to the SSNF for research using the procedures laid out in our constitution</p> <p>2. To update our existing policy to ensure that it is compliant with best practice standards</p>	<p>Up to date members list</p> <p>Up to date policy / procedure for researchers to follow with contact details</p> <p>Time to update policy and procedures</p>			

6. Stroke Nursing and Quality Improvement

Start Date	Goal Statement	Actions	Resources	Lead	Completion Date	RAG Status
	<p>a. To promote local and national stroke improvements, actions plans and SSCA data to all our members</p>	<p>1. To produce an update article twice yearly for the SSNF Newsletter on SSCA which will include data information, changes to SSCA standards, sprint audit and any other relevant information</p> <p>2. To continue to have SSNF</p>	<p>Access to SSCA DATA</p> <p>Time to attend meetings and to produce newsletter articles</p> <p>Access to computer</p>			

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		<p>representation on the SSCA Committee</p> <ol style="list-style-type: none"> 3. To work with Committee Members to produce awareness and promotion materials for local use 4. To look at ways to encourage engagement with local MCN and SSCA for all SSNF members to raise the profile of local performance and stroke care standards 	<p>equipment</p> <p>Volunteer from SSNF committee to attend SSCA meetings</p> <p>Release of SSNF from clinical duties</p>			
	<p>b. To continue to work and to develop recommendations on nurse staffing levels and skill mix with the English, Welsh and Irish Stroke Nursing Forums</p>	<ol style="list-style-type: none"> 1. To add the Guidance for nurse staffing in Stroke Services (Nov 2016) to the SSNF website documents 2. To work with the other forums to produce standardised role of the stroke nurse descriptions for Acute, Rehabilitation and Community settings 3. To promote the DOC to members and local MCNs 4. To make recommendations to embed this document in staffing recommendations in Stroke Standards and National Guidelines 	<p>Access to update SSNF website</p> <p>Work with CHSS web designer to update information</p> <p>Time</p> <p>Release of staff</p> <p>Accessible access to recommendations for all stroke nurses</p>	LC/ All		